



**PITA & MCP Management Training present. . . .**

## **“New Engineering Manager / Supervisor”**

**25<sup>th</sup> & 26<sup>th</sup> November then 9<sup>th</sup> & 10<sup>th</sup> December 2021 / ONLINE**

The New Engineering Manager/Supervisor enables delegates to lead a world class maintenance department. The result is improved staff motivation, lower employee turnover, increased output and reduced waste of resources.

Too often the person with the best technical skills gets promoted to be the new Engineering Manager or Supervisor. Those practical skills which served the technician well are now redundant and supervisory skills need to be nurtured. This course was conceived by a technician who went on the journey to be an engineering manager; it is the course he wished he had attended 30 years ago.



This course has been devised for people new to the role of an Engineering Supervisor or Manager, and aims to equip delegates with a good introductory knowledge of the expectations and requirements of the Engineering Supervisor/Manager role.

management  
training

### What will I learn?

- Roles and responsibilities of a manager
- Managing people performance/Managing conflict
- Managing motivation and delegation
- Setting performance criteria
- Setting SMART objectives
- Managing and improving problem areas
- Leadership styles
- Meetings, questioning, listening and giving feedback
- Identifying training needs
- Planning maintenance work and scheduling/prioritising work flow
- Computerised Maintenance Management System awareness
- Continuous Improvement
- Writing Standard Operating Procedures, work orders and tool box talks
- Identifying hazards/risk estimation and evaluation
- Systems of work/permits to work
- Maintaining quality through process change
- Maintenance approaches and best practice
- Managing the cost of maintenance
- Maintenance spares and materials management

### What are the benefits?

- Motivation and development of staff
- Improved staff retention of the new engineering manager's subordinates
- Formal targeted training with direction and end focussed on business need
- Encouragement of teamwork through coach and assessor communication
- Re-focussed of training budget
- SOPs and training packages are written around business need
- Safe job; Timely job; Right first-time job
- Improved productivity as downtime is reduced due to increased skills base
- Cross cover of skills in event of absenteeism, sickness etc.
- Nationally recognised qualifications where appropriate; skills are validated
- Training records meet and exceed those required by HSE etc.

**Only £999 (plus VAT) per person, including full course notes  
& six months complimentary membership of PITA**

**For further details or to book your place on this course  
contact Helen in the PITA Office (0300 3020 150 / info@pita.co.uk)**



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